

SECTION 106 DETAILS FORM

GUIDANCE NOTES (submit this form with the application documents)

1. Address of Land

Insert the full address, including the postcode, of the Land to be covered by the planning agreement.

2. Name of Owner(s)

Please insert the full names of all legal owners of the Land.

3. Address of Owner(s)

Please insert the address (including postcode) of all owners of the Land

4. Name of Applicant (if different to the Owner)

If the person applying for planning permission is also the owner of the land, please ignore this question and proceed to question 6. If the person applying for planning permission (the Applicant) is different from the owner of the Land, insert the name(s) of the person(s) making the planning application.

5. Address of Applicant (if applicable)

Insert full address of the Applicant(s)

6. Is there a mortgage or legal charge over the land? Yes / No (delete as appropriate)

If there is a mortgage or charge over the Land please also answer questions 7-9 inclusive. If there is no mortgage or charge over the land, please proceed to question 10.

7. Name of Mortgagee (if applicable)

Only complete this section if there is a mortgage or legal charge over the Land. Insert the full name of any company or person who has a legal mortgage or charge over the land.

8. Address of Mortgagee (if applicable)

Insert the full address of any mortgagee or person who has a legal charge or mortgage over the Land.

9. Date of the Mortgage/Charge (if applicable)

Please provide the date of any mortgage(s) or legal charge(s) over the Land

10. Is the Land registered at Land Registry? Yes / No (delete as appropriate)

If you are unsure as to whether or not your land has been registered you can ask your solicitor or legal adviser, or contact the Land Registry via the Land Registry website www.landregistry.co.uk, or call the relevant District Land Registry for the area in which the land is situated. The telephone number for the Nottingham West office is: 0115 9351166 or the Birkenhead Land Registry office is: 0151 473 1110

If the Land is registered please answer question 11 and do not answer question 12. If the land is not registered please answer question 12

11. If the Land is registered at the Land Registry, please provide up to date official copies of the register of title and title plan.

“Official copies” (previously known as *office copies*) are the official copies of the land register, provided by the Land Registry. If you do not have a copy of this information, your solicitor or legal adviser may have a copy or copies can be obtained directly the Land Registry website www.landregistry.co.uk or by contacting the relevant District Land Registry for the area in which the Land is situated.

If the land comprises more than one title number, please provide copies of all titles covered by the planning application.

12. If the land is not registered at Land Registry, please enclose a copy of your deeds or an Epitome of Title from a solicitor:

If your land has not been registered with the Land Registry you will need to prove the legal ownership of the Land by providing one of the following:

(a) A copy of your title deeds. Please DO NOT send the originals, as these are very important documents and should be kept by you in a safe place or

(b) An Epitome of Title (This is a document prepared by a solicitor who has checked the title deeds and can confirm the legal ownership of the Land.)

If the development relates to an affordable dwelling, an agricultural workers dwelling or an ancillary dwelling requiring a Section 106 Agreement, please confirm that title will be registered at the land registry together with the restriction either before or on completion of the Section 106 Agreement

13. Is the application for planning permission to build a new dwelling or convert/extend an existing dwelling?

Please insert brief details of the nature of the planning application.

14. Please provide a plan showing the application land and the curtilage of the dwelling/proposed dwelling.

Please enclose a plan to a scale of no less than 1:500 showing the total area of land covered by the planning application edged in red.