

# Education Visit RA



<b>Site:</b> Any site
<b>Activity:</b> Education visits for schools; and uniformed groups, such as Scouts/Brownies
<b>Maximum number of people exposed:</b> Maximum 80, larger groups by negotiation.  <b>Who is at risk:</b> Peak District National Park Authority (PDNPA) leaders, PDNPA volunteers, teachers, group leaders, supporting adults, and participants.  <b>Age range:</b> All age ranges, but mainly young people with accompanying adult teachers and leaders  <b>Frequency and duration of exposure:</b> Varied according to visit, but typically no longer than 6 hours
<b>Training and competency requirements:</b> Education visits are led by trained and experienced PDNPA (or partnership) leaders with the following training: <ul style="list-style-type: none"><li>• current Outdoor First Aid qualifications in accordance with PDNPA competency requirements,</li><li>• in-house training in group leadership and management,</li><li>• online training in Health and Safety, Data Protection and Safeguarding.</li></ul> PDNPA leaders have an Enhanced DBS check. PDNPA leaders are supported and encouraged to gain accreditation through the Institute of Outdoor Learning (Registered Practitioner of the Institute for Outdoor Learning, or Accredited Practitioner of the Institute for Outdoor Learning). PDNPA Leaders may be supported by trained volunteers who are required to provide 2 character referees upon starting the registration process as a volunteer with PDNP.
<b>Maintenance:</b> Simple fieldwork equipment used for education visits to be clean, inspected for damage and stored safely after each visit. Broken or damaged equipment to be repaired if possible or disposed of if not.
<b>Personal Protective Equipment (PPE)</b> No specific PPE identified for Education Visits, but it is advised that: <ul style="list-style-type: none"><li>• All to wear suitable outdoor (waterproof) clothing and footwear for the visit.</li><li>• PDNPA leaders to carry first aid kit, charged mobile phone; plus group shelter and appropriate welfare kit as determined by risks.</li><li>• PDNPA leaders to carry emergency card visible on their rucksack/person with relevant contact numbers/procedures.</li><li>• Teachers/group leaders advised to bring hand sanitiser/wipes where infection from activities is higher or when lunch is eaten outside and handwashing is not available.</li></ul>

HAZARD	CONTROL MEASURES
Inability to communicate with emergency services due to poor mobile phone reception.	<ol style="list-style-type: none"> <li>1. PDNPA leaders to ensure they have emergency contact details and have a working mobile phone.</li> <li>2. PDNPA leaders aware of areas of good reception, nearest landlines and dialling 999/112.</li> <li>3. PDNPA leaders to have each other's mobile numbers in case groups are separated in an emergency situation.</li> </ol>
Extreme weather conditions leading to hypothermia or heat exhaustion, or injury from falling or whipping branches	<ol style="list-style-type: none"> <li>1. PDNPA leaders aware of weather report and daylight hours before beginning visit and can amend/curtail if deemed unsafe.</li> <li>2. Teachers/group leaders sent pre-visit guidance on appropriate clothing, footwear and equipment.</li> <li>3. Exposed ground (guidance: above 300m) and woodland areas to be avoided in winds higher than gale force 5 (29- 38km/hr) and heavy and continual rain/snow. Site specific advice to be followed.</li> <li>4. PDNPA leaders to check group is appropriately dressed at start of visit. Learning centres have limited supply of coats and footwear to lend out if necessary. PDNPA leaders can choose to adapt or curtail the visits if group is inadequately prepared.</li> <li>5. PDNPA leaders to carry out regular site checks on PDNPA sites, with support from Hub Engagement Ranger, to identify any dangerous trees or branches.</li> </ol>
Traffic on roads/car parks.	<ol style="list-style-type: none"> <li>1. PDNPA leaders to manage and caution groups when near driveways, roads and car parks. Teachers, group leaders and accompanying adults to assist with busy sites/big groups.</li> <li>2. High Visibility vests available to be worn by PDNPA leaders and teachers/group leaders, in line with dynamic risk assessment.</li> </ol>
Rough rocky ground - slips, trips, falls; and falling rocks.	<ol style="list-style-type: none"> <li>1. Teachers/group leaders sent pre-visit guidance on appropriate footwear.</li> <li>2. PDNPA leaders to check footwear of group and more appropriate footwear offered when possible. PDNPA leaders can choose to curtail visit if group are inadequately equipped.</li> <li>3. PDNPA leaders to caution group at difficult sections of the route and guide group through safest routes. PDNPA Leader and other adults to provide support where necessary.</li> </ol>
Falls from height (steep steps, steep ground, stiles)	<ol style="list-style-type: none"> <li>1. PDNPA leaders to be familiar with site and route.</li> <li>2. PDNPA leaders to ensure excellent group management and to caution group in areas of height or on difficult sections of route.</li> <li>3. PDNPA leader to check stiles for loose/slippery surfaces. Warn group as appropriate.</li> </ol>
Countryside Infrastructure (cattle grids, barbed wire, etc.)	<ol style="list-style-type: none"> <li>1. PDNPA leaders to be familiar with site and route and to warn group as appropriate.</li> </ol>
Activities in/near water	<ol style="list-style-type: none"> <li>1. PDNPA leaders aware of daily weather report and daylight hours before beginning activity and can choose to curtail visit if water levels deemed unsafe.</li> <li>2. PDNPA leaders to review state (i.e. height and speed) of water before and/or on approach to water activity sites and if necessary to make decision to cancel, curtail or modify activity.</li> </ol>

	<ol style="list-style-type: none"> <li>3. PDNPA leaders to give group briefing about safety in and around water at beginning of visit or activity.</li> <li>4. PDNPA leaders to carry spare clothes as appropriate.</li> <li>5. PDNPA leaders to ensure there is close adult supervision of young people during water activities.</li> </ol>
Inappropriate use of equipment causing injury.	<ol style="list-style-type: none"> <li>1. PDNPA leaders to demonstrate to group how to use equipment in a safe and appropriate manner. PDNPA leaders, teachers and group leaders to supervise equipment use.</li> <li>2. All equipment to be packed away when not in use.</li> </ol>
Minor injuries/illness from possible contact with varied natural and man-made materials.	<ol style="list-style-type: none"> <li>1. Teachers/group leaders to be sent pre-visit guidance with information about Weil's disease, toxocara, e-coli, ticks/Lyme disease, etc.</li> <li>2. PDNPA leaders to look out for and avoid unsuitable locations for activities and lunch e.g. where there is dog muck and litter.</li> <li>3. PDNPA leaders/teachers to encourage hand washing before lunch where possible. Pre-visit guidance suggests the teachers/group leaders to bring hand sanitiser if hand washing is not possible before lunch.</li> </ol>
Insect bites/stings and allergies.	<ol style="list-style-type: none"> <li>1. Teachers/group leaders to be pre-warned of potential for bites, stings and natural triggers for allergies in pre-visit guidance and advised to ensure that group comes prepared, particularly where known allergies and severe reactions are possible.</li> </ol>
Medical Conditions.	<ol style="list-style-type: none"> <li>1. PDNPA leader to check/confirm with teacher/group leader about any participants with medical conditions needing medication, and together ensure that medication is carried.</li> <li>2. All participants (including adults) to be fit to participate in activity. Teachers/group leaders to refer to pre-visit guidance.</li> </ol>
Leader of group incapacitated, resulting in change of group management.	<ol style="list-style-type: none"> <li>1. Emergency card with contacts to be clearly attached to PDNPA leader's rucksack.</li> <li>2. Teachers/group leaders to take control of the situation, summon help and take over management of the group.</li> </ol>
Inappropriate contact with general public.	<ol style="list-style-type: none"> <li>1. PDNPA leaders to advise group members about appropriate behaviour.</li> <li>2. PDNPA leaders and teachers to be aware of ALL group members' location at all times.</li> <li>3. If members of public are rude, abusive or aggressive to the group, escort group away from situation. If situation escalates then PDNPA leaders, group leader or other adult to call 999/112.</li> </ol>
Separation from the group.	<ol style="list-style-type: none"> <li>1. PDNPA leaders to provide clear instructions and ensure excellent group management, with support from teachers/group leaders, to ensure group stays together.</li> <li>2. Whilst walking, PDNPA leaders to be near front of group and agree a designated teacher/group leader to be at the back. Other accompanying adults to be spread out amongst the group.</li> <li>3. Teachers/group leaders to carry out regular head counts.</li> </ol>
Injury/stress from contact with farm animals, wild animals and dogs.	<ol style="list-style-type: none"> <li>1. PDNPA leaders to adjust activities and route, or take appropriate action as needed to avoid walking near dogs, cattle with calves, horses, rams, etc.</li> </ol>

	2. Where not possible to avoid animals, PDNPA leaders to give advice on appropriate calm behaviour when near animals. Adults to be positioned amongst the group.
Hazards within building/indoor space including learning centres, visitor centres and other buildings booked for use by PDNPA team.	1. PDNPA Learning Centres compliant with Health & Safety checks. 2. Other hazards such as kettles/hot drinks to be kept out of reach or managed appropriate to the group. Any spills mopped up. 3. PDNPA leaders to give guidance on fire exits and procedure in case of fire. 4. All equipment to be safely stored, and trip hazards removed when possible or clearly marked.
<b>Overall risk assessment:</b>  This is considered a low/acceptable risk that is currently sufficiently well controlled.	
<b>Additional control measures:</b>  Where additional control measures are identified these can be written below as a temporary measure, and or as part of a dynamic RA. However, they should be brought to the attention of your line manager/H & S rep/H & S advisor ASAP, so they can be considered for inclusion into this risk assessment and other H & S documents.	
<b>Risk assessment written by &amp; date:</b> <b>Jo Hanney 20/1/2020</b>	
<b>Risk assessment reviewed by and date:</b> <b>Frances Arnott 11/2/2022</b> <b>Matthew Ross 01/04/2023</b> <b>Rachael Lyon 25/5/2023</b> <b>Rachael Lyon 19/8/2024</b>	