

Education Visit RA

COVID 19 Addendum



<p>Site: Any site</p>
<p>Activity: Education visits for schools; and uniformed groups, such as Scouts/Brownies</p> <p>* This risk assessment to be used in conjunction with the existing "Education Visits" risk assessment *</p>
<p>Maximum number of people exposed: one school 'bubble' (with associated school staff) plus 1-2 Peak District staff member(s), and up to 1-2 Peak District volunteers; usually less than 80 people in total.</p> <p>Who is at risk: Peak District National Park Authority (PDNPA) leaders, PDNPA volunteers, teachers, group leaders, supporting adults, and participants.</p> <p>Age range: All age ranges, but mainly young people with accompanying adult teachers and leaders</p> <p>Frequency and duration of exposure: Varied according to visit, but typically no longer than 6 hours</p>
<p>Training and competency requirements:</p> <p>A pre-visit video or PowerPoint will be sent to visiting groups, to show new ways of working (due to COVID-19) and explain how to use any technical equipment (if applicable). It is the responsibility of Class Teachers to ensure that all participants view this and are familiar with the described procedures.</p>
<p>Maintenance:</p> <ol style="list-style-type: none">1. All equipment to be disinfected, or stored for a minimum of 72h, between uses and a record sheet kept of equipment use.2. Where possible, any soft equipment which would normally be used during the activity (e.g. bags, cuddly toys) should be removed from use. Any equipment that cannot be removed from use should be stored for a minimum of 72h between uses.
<p>Personal Protective Equipment (PPE):</p> <ol style="list-style-type: none">1. All participants to have regular access to handwashing facilities (soap and running water) and/or hand sanitiser.2. Disposable gloves to be worn by PDNPA leader / volunteer while handing out any shared equipment.3. PDNPA leaders / volunteers to be supplied with and use additional suitable PPE as most appropriate for the nature of the specific activity/age. E.g. <i>Disposable (nitrile / latex etc.) gloves</i> <i>Hand sanitiser / wipes for personal use</i> <i>Face covering / surgical mask / face shield</i>4. All participants advised to bring their own hand sanitiser with them, for personal use, as needed.

HAZARD	CONTROL MEASURES
Contracting or passing on COVID 19 from close contact with other participants	<ol style="list-style-type: none"> 1. Booked group to have their own Covid-19 measures in place. 2. No one is to participate in the session if they are displaying symptoms of COVID-19, are awaiting the results of a Covid test, or if anyone in their household is displaying symptoms of COVID-19. They must stay at home and follow government guidance. 3. School Staff to confirm in writing at the start of the session, that that the conditions in point 2 above are met (through use of Indemnity Form supplied by PDNPA leader). 4. PDNPA leaders / volunteers to remind visitors as they arrive of social distancing protocols, emphasising the need for visiting group to maintain a minimum 2m distance from PDNPA leaders and volunteers. (Cones or other equipment may be used to indicate the required spacing). 5. When meeting groups on site, appropriate meeting points are pre-planned to give ample space for social distancing. 6. If participants require minor first aid treatment, wherever possible this should be self-administered, or administered by the school staff's first aider. If this is not possible, PDNPA leaders will endeavour to provide guidance to the class teachers to support them to administer the treatment. Only if there is serious injury will PDNPA leaders administer first aid treatment themselves. First-aid kits to contain PPE (surgical mask / face shield, gloves)
Contracting or passing on COVID 19 from close contact between PDNPA leaders / volunteers	<ol style="list-style-type: none"> 1. Social distancing of minimum 2m between all leaders and volunteers must be maintained at all times (or 1m plus other mitigation [outdoors/face covering etc.] if 2m is not possible). 2. Leaders / volunteers should travel in separate vehicles to sites.
Contracting or passing on COVID 19 from a build-up of infected aerosol particles	<ol style="list-style-type: none"> 1. Outdoor spaces will be used throughout the visit. Indoor spaces will only be used for accessing toilet and handwashing facilities. 2. If running a session on school grounds, PDNPA leaders / volunteers will not enter the school building except to to sign in, and use handwashing and toilet facilities in arrangement with the school. Wherever possible, school staff to sign in / sign out PDNPA leaders on their behalf. 3. On field visits, lunches will be eaten outdoors.
Contracting COVID-19 through contact with contaminated surfaces	<ol style="list-style-type: none"> 1. Increased hand washing opportunities (with soap and running water) will be provided, and/or a ready supply of hand sanitiser. 2. Where toilet block facilities are not available, water and soap may be provided as a mobile hand wash facility, with disposable paper towel provided for hand drying.

	<ol style="list-style-type: none"> 3. PDNPA staff to follow a routine cleaning operation at the end of each visit on any PDNPA sites which have been used or accessed. 4. PDNPA leaders / volunteers to change and wash clothes as soon as practicable after a session.
<p>Contracting or passing on COVID-19 through shared use of equipment</p>	<ol style="list-style-type: none"> 1. Participants should share items of equipment as little as possible. Ideally equipment should be for individual use only. If this is not possible, sets of equipment should be restricted for use to a single small group of participants or sanitising wipes made available to clean equipment between uses. 2. PDNPA leaders / volunteers to have their own separate set of equipment for demonstration purposes. 3. Visiting groups will be advised to bring own personal equipment such as pencils, clipboards, hand sanitiser etc. 4. All shared equipment to be disinfected, or stored for a minimum of 72h, between use by different groups and a record sheet kept of equipment use. 5. All food and refreshments must be brought with individuals. There will be no shared drinks facilities or sharing of food.
<p>Approached by or interaction with the public, possibly compromising social distancing</p>	<ol style="list-style-type: none"> 1. In public spaces where members of the public may need to pass and may infringe the 2 m rule, individuals and/or whole group to move to one side, or back off, to maintain social distancing.
<p>Overall risk assessment:</p> <p>This is considered a low/acceptable risk that is currently sufficiently well controlled</p>	
<p>Additional control measures:</p> <p>Where additional control measures are identified these can be written below as a temporary measure, and or as part of a dynamic RA. However, they should be brought to the attention of your line manager/H & S rep/ H & S advisor asap, so they can be considered for inclusion into this risk assessment and other H & S documents.</p>	
<p>Risk assessment written by & date: Frances Arnott, 25th January 2021</p>	
<p>Risk assessment reviewed by and date: Frances Arnott, 12th May 2021</p>	

General Guidance

- 1. This form should be used to specify the controls that are in place to deal with any identified hazard where some significant risk of harm/damage or loss is identified.*
- 2. A judgement of significant risk may be made through experience of previous incidents, official guidance on risks associated with certain activities or through individual expertise and advice.*
- 3. A hazard is anything with the potential to cause harm/damage or loss. Examples include: electricity, vehicles, anything very hot or very cold, any sharp or pointed instrument or object, something very heavy/awkward that must be moved, something toxic or caustic, flammable or dangerous substances.*
- 4. The risk calculation is a subjective process to determine whether those with responsibility are satisfied that the controls in place, with respect to a particular hazard, are sufficient to avoid an incident or to make an incident sufficiently unlikely. In certain cases reference to statutory requirements may be necessary.*
- 5. Those carrying out the risk assessment should be competent to do so. Competence is the ability to profile the risks in operational activities and then apply the right measures to control and manage those risks. In case of doubt, advice should be sought from the Safety Officer or others as appropriate.*

Specific Guidance